



EBI e-Learning

HOW TO ACCESS THE EBI E-LEARNING SERIES

1. Click [HERE](#) and sign into ELMS with your Network ID
2. Click the "Find Learning" Tile



3. Enter "**Business Intelligence**" in the "Search by Keyword" field and click the arrow to see all EBI courses

4. Find the course called "Emory Business Intelligence: EBI eLearning Videos (260371) and select **Enroll**

▼ Emory Business Intelligence: EBI eLearning Videos (260371)

Plan for Later

This online course is a collection of EBI eLearning Videos. [View Details](#)

| Class Code | Type | Duration | Start Date | Location | Price |
|--------------|--------|----------|------------|----------|---------------------|
| 260371-11135 | Online | | | None | Enroll |

5. Click **Submit Enrollment**

[Enroll In Activity](#)

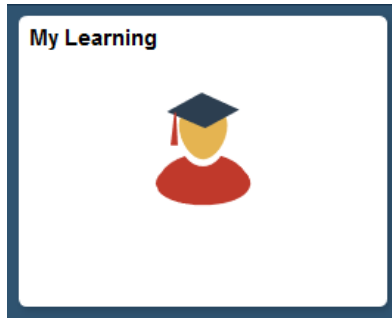
Review Information

Bobby Smith, Bus An II, Office of Finance Systems & Da

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|------------------------------|---|----------------------------|------------|
| Activity Name: | Emory Business Intelligence: EBI eLearning Videos | Type: | Online |
| Activity Code: | 260371-11135 | Contact: | -- |
| Price Per Seat: | 0.00 USD | Drop Charge: | 0.00 USD |
| Start Date: | -- | End Date: | -- |
| Last Enrollment Date: | -- | Last Drop Date: | 08/10/2016 |
| Available Seats: | -- | Available Waitlist: | 0 |

Submit Enrollment [Search Catalog](#) [Browse Catalog](#)

6. Navigate to **My Learning** using the tile from the Home page



7. Click the course Title

| My Learning Activities | | Personalize | | 1-5 of 5 | |
|--|-----------|-------------|------------|----------------------|------------------------|
| Title | Type | Status | Date | Action | Launch |
| Emory Business Intelligence: EBI eLearning Videos | Online | In-Progress | 08/15/2016 | Drop | Launch |
| Compass 9.2 Understanding Workflow & Approving Financial Transactions | Webcast | Enrolled | 08/09/2016 | Drop | |
| Compass 9.2 Accounts Receivable- Grants Only | Classroom | Enrolled | 08/09/2016 | Drop | |
| Compass 9.2 Grants Suite 101 | Webcast | Enrolled | 08/09/2016 | Drop | |
| Compass 9.2 What's New in Compass Reporting (heavy & non-heavy users)? | Webcast | Enrolled | 08/09/2016 | Drop | |

[All My Learning](#)

[View Calendar](#)

8. You will see the e-Learning modules listed in the Activity Syllabus. You can launch these individually, in any order, at your leisure.

Activity Syllabus

To receive credit for this activity you must complete all required tasks.

- 1 [EBI Quick Reference Guide Video](#) Re-Launch
 Required Online
Progress: In-Progress

- 2 [EBI PI View of the Budget Position Summary and Detail Report Video](#) Launch
 Required Online
Progress: Not Attempted

- 3 [EBI Customizations Overview Video](#) Launch
 Required Online
Progress: Not Attempted

- 4 [EBI Clearing Cache Video](#) Launch
 Required Online
Progress: Not Attempted