



## EBI NAVIGATION CLASS

### HOW TO LAUNCH THE NAVIGATION CLASS

1. **Mozilla Firefox** is the preferred browser for this training.
2. Click [HERE](#) and sign into ELMS with your Network ID
3. Click the "Find Learning" Tile




4. Enter "**Business Intelligence**" in the "Search by Keyword" field and click the arrow to see all EBI courses

5. Under **Emory Business Intelligence: Navigation (260345)**, click **Enroll**

▼ Emory Business Intelligence: Navigation (260345)


Plan for Later

This is an online course designed to teach participants basic navigation in the data analysis tool called Emory Business Intelligence. [View Details](#)

Class Code	Type	Duration	Start Date	Location	Price
260345-7427	Online	60 Mins		None	

Enroll

6. Click **Submit Enrollment**

Activity Name:	Emory Business Intelligence: Navigation	Type:	Online
Activity Code:	260345-7427	Contact:	-
Price Per Seat:	0.00 USD	Drop Charge:	0.00 USD
Start Date:	-	End Date:	-
Last Enrollment Date:	-	Last Drop Date:	-
Available Seats:	-	Available Waitlist:	0

Submit Enrollment
Search Catalog
Browse Catalog

7. Click **Launch**

Activity Name:	Emory Business Intelligence: Navigation	Type:	Online
Activity Code:	260345-7427	Contact:	-
Price Per Seat:	0.00 USD	Drop Charge:	0.00 USD
Enrollment Status:	Enrolled	Confirmation Number:	560032
Start Date:	-	End Date:	-
Last Enrollment Date:	-	Last Drop Date:	-
Date:			

Launch

[Search Catalog](#) [Browse Catalog](#) [My Learning](#) [Request New Learning](#)

8. Click **Launch** again

Component Name: Business Intelligence: Navigation      Type: Online  
Activity: Empty Business Intelligence: Navigation      Duration: 30 Minutes

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Title	Status	Score
Business Intelligence: Navigation	Not Attempted	<a href="#">Launch</a>

[Click here to Refresh your Score](#)

[Print Certificate](#)

[Return To Activity Progress](#)

9. The course will launch in a separate window

- If you enroll but decide to launch the course at a later time, please contact [Anita Paye](#) for additional instructions.
- **Important Note:** *Please be aware that the two parts of the course – Navigation and Report Basics – are displayed as separate links. Be sure to take both parts of the course.*