

FinPro Quick Install Instructions

1. Download the FinPro client Excel add-in

www.finprosolutions.com/downloads/FinProFRP_v32169_Installer_u.exe

2. Install the software

- a. Close Excel
- b. Click on the Welcome Screen, accept the license agreement and click Next
- c. For install method, select Just Me and click Next
- d. Leave connection settings as they are and click Next
- e. Keep the default destination folder and click Next
- f. Click the Install button to complete the installation
- g. Once installation has completed, choose to launch Excel automatically and click Finish
- h. When Excel is loaded, you should see a new FinPro FRP tab in the Ribbon*

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3. Configure the Connection

- a. Click on the FinPro tab in Excel and click on the Sconfigure Connection icon
- b. In the Configure Connection window that opens, populate the following fields (inputs are case-sensitive):

Profile Description:	Emory Environment
Database Source:	FINPRO.EMORY.EDU
Database Name:	FINPRO
Authentication Type:	Windows Authentication
Database Connection:	Remote Connection
Login Username:	Not Required
Login Password:	Not Required

c. When finished, click to Set Connection to finalize. Set Connection

4. Connect to the database

- a. Click on the **W** Not Connected icon (it looks like an electrical plug)
- b. Once connected, the **W** Not Connected icon will change to a **Connected** icon (it looks like two connected electrical plugs).



*If FinPro FRP tab does not appear in the Ribbon you will need to add the Add-In to the list of Add-Ins available:

- Click on File
- Click on Options
- From the bar on the left, choose Add-ins
- At the bottom of the window, where it says "Manage:", select Excel Add-ins from the drop down menu and click "Go..."

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e	Name A	Location	Туре						
011306	Active Application Add-ins								
guage	Acrobat PDFMaker Office COM Addin	C:\PDFMaker\Office\PDFMOfficeAddin.dll	COM Add-in						
anced	FinPro FRP	C:\ Solutions\FinPro FRP\FinPro FRP.xlam	Excel Add-in						
tomize Ribbon	Office 12 Custom Task Pane Userform Host	C:\\SysWOW64\OACTPUserformHost.ocx	COM Add-in						
ck Access Toolbar	Inactive Application Add-ins								
	Analysis ToolPak	C:\ffice16\Library\Analysis\ANALYS32.XLL	Excel Add-in						
l-ins	Analysis ToolPak - VBA	C:\e16\Library\Analysis\ATPVBAEN.XLAM	Excel Add-in						
st Center	Date (XML)	C:\icrosoft Shared\Smart Tag\MOFL.DLL	Action						
	Euro Currency Tools	C:\ice\Office16\Library\EUROTOOL.XLAM	Excel Add-in						
	Inquire	C:\oft Office\Office16\DCF\NativeShim.dll	COM Add-in						
	Microsoft Actions Pane 3		XML Expansion Pack						
	Microsoft Power Map for Excel	C:\ Excel Add-In\EXCELPLUGINSHELL.DLL	COM Add-in						
	Microsoft Power View for Excel	C:\Add-in\PowerPivotExcelClientAddin.dll	COM Add in						
	Solver Add-in	C:\ffice16\Library\SOLVER\SOLVER.XLAM	Excel Add-in						
I	Document Related Add-ins								
	Add-in: Acrobat PDFMaker Office COM Addin								
	Publisher: Adobe Systems, Incorporated								
	Compatibility: No compatibility information available								
	Location: C:\Program Files (x86)\Adobe\Acrobat 2015\PDFMaker\Office\PDFMOfficeAddin.dll								
	Description: Acrobat PDFMaker Office	COM Addin							

- Click on Browse
- Navigate to C:/Program Files (x86)/FinPro Solutions/FinPro FRP and select FinPro FRP and click Open
 - This will add FinPro FRP to the list of Add-ins available and automatically check the box next to the Add-in
- Click OK. The FinPro FRP tab will now appear on your Ribbon